

From: [Pirzadeh, Michelle](#)
To: [Sullivan, Peter](#)
Cc: [Lindsay, Nancy](#)
Subject: RE: EPA Appointment Letter
Date: Wednesday, December 6, 2017 11:38:00 AM

Thank you for the quick response. I am working with Chris on a list of duties that he would like to see in the position description for this Senior Advisor Position. Can you or Joann check with ERD to see if we can send them duties to be included in the statement of work (I don't think a PD is required for this type of appointment).

Michelle L. Pirzadeh
Deputy Regional Administrator
U.S. Environmental Protection Agency, Region 10
Office: (206) 553-1234
Cell: (206) 499-1927
Fax: (206) 553-1809

From: Sullivan, Peter
Sent: Wednesday, December 06, 2017 11:31 AM
To: Pirzadeh, Michelle
Cc: Lindsay, Nancy
Subject: RE: EPA Appointment Letter

Michelle,
We confirmed with HQs. All political appointees are non-bargaining unit.
Peter Sullivan
Human Capital Officer/HRFU Manager
EPA Region 10
1200 6th Avenue
Seattle, WA 98101
(206) 553-2901 (office)
(425) 295-5636 (cell)

From: Pirzadeh, Michelle
Sent: Wednesday, December 6, 2017 9:17 AM
To: Sullivan, Peter <Sullivan.Peter@epa.gov>
Subject: Fwd: EPA Appointment Letter

Peter,
FYI, also could you let me know ASAP if this position is covered by the Union or not?
Thanks,
Michelle

Sent from my iPhone

Begin forwarded message:

From: "Tyler, Kendra" <Tyler.Kendra@epa.gov>
Date: December 4, 2017 at 9:56:53 AM PST

To: "Pirzadeh, Michelle" <Pirzadeh.Michelle@epa.gov>, "Opalski, Dan" <Opalski.Dan@epa.gov>

Subject: FW: EPA Appointment Letter

From: Barnett, Howard

Sent: Monday, December 4, 2017 9:24 AM

To: Doug Ericksen <[REDACTED]>

Cc: Mills, Joann <Mills.Joann@epa.gov>; Tyler, Kendra <Tyler.Kendra@epa.gov>; Munoz, Charles <munoz.charles@epa.gov>; Willis, Sharnett <Willis.Sharnett@epa.gov>; Pugh-Feaster, Aurelia <Pugh-Feaster.Aurelia@epa.gov>; Moore, Patricia <Moore.Patricia@epa.gov>; Hackley, Jessica <Hackley.Jessica@epa.gov>; Ferebee, Karmel <ferebee.karmel@epa.gov>; Tellis, Vickie <Tellis.Vickie@epa.gov>

Subject: EPA Appointment Letter

Doug,

Per our telephone discussion, attached is your appointment letter to the Schedule C position titled Senior Advisor to the Regional Administrator for Public Engagement. This position is located in EPA's Region 10 office, in Seattle, WA. Your salary will be \$133,096 per year. Your appointment will be made effective of December 17, 2017 (which is the middle of the next pay period). We will be expecting you to arrive at the EPA Region 10 visitor's center located at 1200 Sixth Avenue; Seattle, WA at **9:00 am PT on Monday, December 18th** in order to begin your employee orientation process (please see information in the letter). If you haven't already, please expect to be contacted by Justina Fugh, the Agency's Senior Ethics Official in the Office of General Counsel, and she will work with you regarding the SF278 Financial Disclosure form. If you have any other questions, please contact Aurelia Pugh-Feaster at (202) 564-0520. Ms. Pugh-Feaster is a human resources specialist on my team and will be assigned to your paperwork going forward. If you are unable to Aurelia, you can contact me at the number listed below or our supervisor, Vickie Tellis on (202) 564-2653. Again, congratulations!

HOWARD BARNETT
TEAM LEADER, OPERATIONS STAFF
OARM/OHR/ERD
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1200 PENNSYLVANIA AVE., NW, MC 3606A
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